



Safe Exam Browser Guide

As part of your studies with William Academy, you will be using a lockdown browser called the Safe Exam Browser (SEB), which will provide a secure method for writing tests and exams. Many of your tests and exams at William Academy will be done through the Safe Exam Browser. Please take the time to read through the following guide so that you are prepared when it comes time to write a test or exam!

1. When the Safe Exam Browser is used for a test or exam on Moodle, you will find that there will be a Moodle quiz activity page associated with this test or exam. After clicking on the quiz page, you should see something similar to the following:

William Academy

Test

Attempts allowed: 1

Attention! It is prohibited to change device while attempting this quiz. Please note that after beginning of quiz attempt any connections to this quiz using other computers, devices and browsers will be blocked. Do not close the browser window until the end of attempt, otherwise you will not be able to complete this quiz.

This quiz has been configured so that students may only attempt it using the Safe Exam Browser.

Time limit: 2 hours

The Safe Exam Browser keys could not be validated. Check that you're using Safe Exam Browser with the correct configuration file.

[Download Safe Exam Browser](#) [Launch Safe Exam Browser](#) [Download configuration](#)

[Back to the course](#)

- You can click on the box in the red section above if you have not downloaded Safe Exam Browser before (it is recommended that you have it downloaded before you begin a real test or exam!).
 - You can click on the box in the green section above if you have already downloaded Safe Exam Browser and are ready to write your test or exam!
2. Downloading Safe Exam Browser (if you have already downloaded and installed Safe Exam Browser, please skip to Step 4): If you are downloading it for the first time, after clicking on the box in the red section above, you should be directed to the following website: https://safeexambrowser.org/download_en.html. It should look something like the image below. Safe Exam Browser is currently supported on Windows, macOS, as well as iOS (not recommended). Make sure you are downloading the most recent version of Safe Exam Browser that is compatible with the operating system that your device is using!



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Current SEB Versions for [Windows](#), [macOS](#) and [iOS](#)

SEB Verificator for [Windows](#) and [macOS](#)

Software extensions for supported [Learning Management Systems](#): [Moodle](#), [ILIAS](#).

Windows

Safe Exam Browser 3.8.0 for Windows

Current version for Windows 10 (Version 1803 or newer) and Windows 11

Build 3.8.0.742 - SHA1: 94ed562811256014e399ada21698e2be9bcb9bbe

[Download from GitHub project site.](#)

This feature update provides production-ready screen proctoring functionality, a new configuration option for the lock screen background color and an improved network adapter implementation with new functionalities as well as important bug fixes and improvements. Below a list of the most prominent new features and changes:

- Production-ready screen proctoring functionality including metadata collection and network redundancy (optional feature).
- Introduced new (wireless) network adapter implementation and authentication functionality.
- Implemented new configuration value for background color of lock screen.
- Implemented index suffix for already existing files when downloading.
- Implemented configuration option for session integrity verification.

See [release notes](#) for all changes and read the [manual](#) for more information.

macOS

Safe Exam Browser 3.4 for macOS


3. After downloading Safe Exam Browser, make sure you **install** it on your device. You can install it by clicking “open” on the file that was downloaded from step 2. Once you have installed Safe Exam Browser, you can return to your Moodle quiz page.
4. To launch Safe Exam Browser and write your test or exam, click on the box in the green section from the picture in Step 1. It should open Safe Exam Browser **and request for you to log in again with your Moodle log-in credentials. Please make sure that you are familiar with your login credentials!** After logging in, you will be directed to the Moodle quiz page and asked to begin your test or exam.



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Log in to the site | William Academy



Username or email

Password

Log in

Lost password?

Is this your first time here?
For full access to this site, you first need to create an account.

Create new account

Some courses may allow guest access

Access as a guest

Cookies notice

ENG 4:51 PM 2025-01-02

BBB4M: BBB4M Final Exam | William Academy

William Academy

BBB4M - International Business Fundamentals, Grade 12, University/College Preparation

Attempt quiz

Attempts allowed: 1

Attention! It is prohibited to change device while attempting this quiz. Please note that after beginning of quiz attempt any connections to this quiz using other computers, devices and browsers will be blocked. Do not close the browser window until the end of attempt, otherwise you will not be able to complete this quiz.

This quiz has been configured so that students may only attempt it using the Safe Exam Browser.

Time limit: 2 hours 30 mins

ENG 4:53 PM 2025-01-02



5. The next steps of this guide will show you what Safe Exam Browser looks like after you start your test or exam!
6. Your test or exam will be on a Moodle quiz, and only accessible if you open it through the Safe Exam Browser. If you have ever completed a quiz activity on Moodle, it should look familiar to you. For tests or exams, there will be some instructions for you to follow (make sure you read them!), shown in the red box in the picture below.

In general, there should be several sections that will let you type in your responses to the test or exam questions, shown in the blue box in the picture below. There will also be a link for you to click to access your test or exam, shown in the green box in the picture below.

BBB4M Final Exam | William Academy

William Academy

BBB4M - International Business Fundamentals, Grade 12, University/College Preparation

Back

Time left 2:29:47 Hide

Quiz navigation

1 2 3 4 5

Finish attempt...

Question 1
Not yet answered
Not graded
Flag question

Welcome to your Final Exam. **Please read through these instructions carefully before starting your exam.**

- You will be given 4 sections in this page to complete your exam below. These sections were divided based on the KICA sections of the final exam:
 1. Knowledge
 2. Thinking
 3. Communication
 4. Application
- Please CLEARLY label your answers so that it will be easy for your teacher to grade your work!
- Please type your full name in this first question before beginning your exam
- Your exam link is below. After opening the exam, you will be able to resize the exam so that you can refer to it side-by-side with your responses

BBB4M Final Exam link

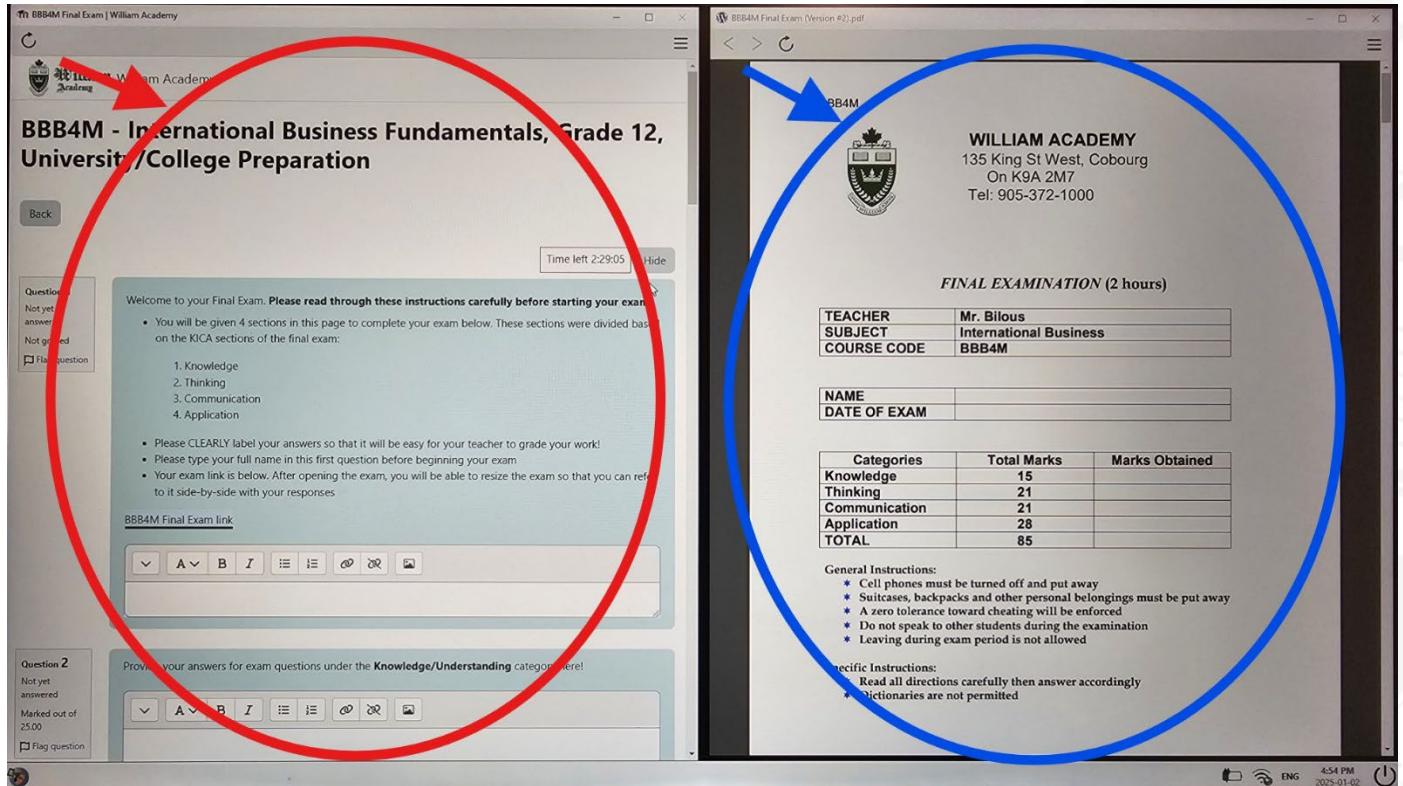
Question 2
Not yet answered
Marked out of 25.00
Flag question

Provide your answers for exam questions under the **Knowledge/Understanding** category here!

4:53 PM 2025-01-02



7. Once you click on the link to the test or exam, it should open a new window with your test or exam. You can resize your windows to your own preference. For example, the picture below shows an example orientation in the Safe Exam Browser, where the student has placed his exam on the right to refer to the questions (blue circle), and his Moodle quiz page on the left to enter his responses (red circle).



Once you have set up your screen like this, you should begin your test or exam and start answering the questions!



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- Once you finish your test or exam, please make sure you scroll all the way to the bottom to click to finish your attempt (green box in the picture below). Make sure you go through all the steps and confirmation prompts to ensure your submission was made properly.

Once you have submitted your test or exam, you can quit safe exam browser by clicking on the power button on the bottom-right of your screen. If you are requested for a quit password, your teacher or William Academy counselor will be able to provide it to you once they verify that your work has been submitted properly!

The image displays two screenshots of the William Academy exam interface. The left screenshot shows a large empty text area for the exam, with a green arrow pointing to a 'Finish attempt ...' button at the bottom right. The right screenshot shows the exam details page, including the William Academy logo, contact information, and exam details. A pink arrow points to the power button in the bottom right corner of the screen.

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FINAL EXAMINATION (2 hours)

TEACHER	Mr. Bilous
SUBJECT	International Business
COURSE CODE	BBB4M

NAME	
DATE OF EXAM	

Categories	Total Marks	Marks Obtained
Knowledge	15	
Thinking	21	
Communication	21	
Application	28	
TOTAL	85	

General Instructions:

- * Cell phones must be turned off and put away
- * Suitcases, backpacks and other personal belongings must be put away
- * A zero tolerance toward cheating will be enforced
- * Do not speak to other students during the examination
- * Leaving during exam period is not allowed

Specific Instructions:

- * Read all directions carefully then answer accordingly
- * Dictionaries are not permitted